



# Employee Questionnaire

*"I am asking you, my valued employee, for your opinion on Tri-State Nursing's performance. Please complete all areas pertaining to your experiences with us and feel free to add comments when needed. I will review each and every questionnaire that is completed and take each comment to heart. I want you to know in advance that I appreciate your time and thoughts you put into this."*

*Bridget Hoefling, President*

What office do you normally work out of? \_\_\_\_\_

## **Receptionist:**

*Please circle one*

Are you greeted in a friendly manner upon entering Tri-State Nursing's office?      Yes      No

Are you assisted in a timely, professional manner?      Yes      No

## **Staffing Specialists:**

Are our staffing specialists friendly and professional when assisting you?      Yes      No

Are you able to get the scheduled hours you desire?      Yes      No

    If no....are alternative hours offered to you?      Yes      No

Are your calls returned from our staffing specialists in a timely manner?      Yes      No

Is our answering service polite and friendly when answering your calls?      Yes      No

## **Payroll:**

Is the payroll personnel friendly and polite when assisting you?      Yes      No

Do your paychecks match the time slips you turn in?      Yes      No

    If no.....were corrections made?      Yes      No

Are employment verifications and/or verification of wages completed within the allotted time?      Yes      No

## **Over-all:**

Do you find the general appearance of the office neat and professional?      Yes      No

Do you feel the general attitude of our office staff is professional, friendly and upbeat?      Yes      No

Do you find our office staff to be dressed neatly and appropriately?      Yes      No

Additional comments: \_\_\_\_\_

\_\_\_\_\_

How can we improve Tri-State Nursing? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**1-800-727-1912**

621 16<sup>th</sup> St  
Sioux City, IA 51105  
712-277-4442

7710 Pacific St Suite 122  
Omaha, NE 68114  
402-502-1610

3504 S Minnesota Ave Ste. 104  
Sioux Falls, SD 57108  
605-221-0850

402 4<sup>th</sup> St NE Ste. 109  
Watertown, SD 57201  
605-753-7530

205 Flindt Dr Ste. 3  
Storm Lake, IA 50588  
712-213-3500